



Funded by the
European Union



Skills for new product development in the food industry

TERMS & CONDITIONS
2021

EIT Food – Europe’s leading food innovation initiative, working to make the food system more sustainable, healthy and trusted

Knowledge & Innovation Center on Food,
part of the European Institute of Innovation and Technology (EIT)

<https://timo.wz.uw.edu.pl/npdskills/>

<http://www.eitfood.eu>



Funded by the
European Union



Contents

1. General information	2
2. Definitions.....	2
3. Overview of the EIT Food Skills for new product development in the food industry	2
4. Admission	3
5. Tuition fee.....	4
6. Workshop format and participant's responsibilities	4
7. Attendance	5
8. Cancellation by the participant	5
9. The liability.....	5
10. Intellectual property	6
11. Certificate	6
12. Privacy policy	6
13. Final provisions	8

1. General information

These terms and conditions are an agreement between EIT Food ivzw and the Participant of the EIT Food Skills for new product development in the food industry workshop implemented as part of the RIS Professional Development project.

2. Definitions

In these terms and conditions, the following definitions apply:

EIT Food ivzw: means the Knowledge and Innovation Community (KIC) of the European Institute of Innovation and Technology (EIT), registered under Belgian law as an international non – profit organisation, located in Belgium, (hereinafter: EIT Food).

EIT Food Skills for new product development in the food industry: means an offered course for professionals to encourage the development of pioneering ideas in food industry (hereinafter: EIT Food NPD Skills).

Participant: means persons who applied for the EIT Food NPD Skills attendance and whose attendance has been confirmed by the invitation letter received via electronic means of communication.

3. Overview of the EIT Food Skills for new product development in the food industry

In today's food markets, New Product Development (NPD) projects are critical to the success and development of organizations. Therefore, the Skills for new product development in the food industry workshop is a unique opportunity to get up-to-date knowledge on trends in the food sector, meet professionals, get to know real case studies from industry companies and become an expert in the development of new products in the food market!

Skills for new product development in the food industry workshop brings together 50 participants from different backgrounds and countries, who will come to the virtual training to gain knowledge of the tools, techniques, and methodologies used in the process of new product development in the food industry. After five days of not only listening, but also experiencing the practical application of these tools and techniques in a simulated environment, the participants will be ready to initiate, plan, execute, monitor and control the projects aimed at the development and marketing of new products and services, as well as to introduce innovations to the market in the food industry.

EIT Food NPD Skills workshop is delivered by University of Warsaw, Technion – Israel Institute of Technology, Aarhus University, PepsiCo International, Elea, BeYou, Campden BRI Hungary Ltd. and CSIC- Consejo Superior de Investigaciones Científicas.

4. Admission

1. EIT Food NPD Skills workshop will take place from the 13th of September until the 17th of September 2021 as an online course.
2. By submitting the application form at EIT Food Application Portal (<https://apply.eitfood.eu/courses/course/92-skills-new-product-development-food-industry>), the Participant declared to meet the entry requirements for the course as provided on the website: <https://timo.wz.uw.edu.pl/npdskills/>.
3. Applications are accepted from 28 RIS countries (based on citizenship), including: Albania, Armenia, Bosnia and Herzegovina, Bulgaria, Croatia, Cyprus, Czech Republic, Estonia, Faroe Islands, Georgia, Greece, Hungary, Italy, Latvia, Lithuania, Macedonia, Malta, Moldova, Montenegro, Poland, Portugal, Romania, Serbia, Slovakia, Slovenia, Spain, Turkey, Ukraine.
4. The ideal applicant should:
 - Have an entrepreneurial approach to problem solving and willingness to share their knowledge with other participants of the EIT Food NPD Skills workshops;
 - Have relevant knowledge and experience in the food sector (preferably connected to new product development);
 - Have working knowledge of English language (the course will be held in English);
 - Be highly motivated to participate in the EIT Food NPD Skills;

5. The Participant is responsible for giving the correct information. This expressly refers to the correctness of the electronic mail address.
6. Applications will be assessed by a special committee of experts from project consortium, with regard to formal criteria such as country eligibility, command of English, employment (i.e. work achievements combined with employment period), acceptance of terms and conditions, and answers to questions regarding relevant experiences in new product development in agri-food industry, motivation to participate in the course and willingness to share expertise and to work in a group. Formal criteria will be assessed on a two-point scale (1 – fulfilled, 0 – not fulfilled) while relevant experience and leadership potential on a four-point scale (0 – not satisfactory, 1 – acceptable, 2 – very good, 3 – outstanding). For the purposes of the evaluation process, applicants receiving the same overall amount of points will be assessed by comparing their motivation to attend the course.

5. Tuition fee

The Participant of the EIT Food NPD Skills workshop does not bear any tuition fee.

6. Workshop format and participant's responsibilities

The workshop will be held as a remote course, therefore in order to take part in the workshop, participants are required to provide their own appropriate equipment to carry out the online communication i.e:

- computer equipment to be used during the workshop;
- appropriate software;
- Internet connection;
- a computer webcam;
- microphone.

7. Attendance

1. The Participant is expected to attend each day of the course.
2. Any absence shall be immediately reported to the EIT Food NPD Skills organizers.
3. No excused absence shall be understood as a resignation from the course.

8. Cancellation by the participant

1. The Participant may withdraw from the EIT Food NPD Skills by delivering a written withdrawal notice no later than until 13th of August 2021.
2. In case of the cancellation the EIT Food has the right to receive the cancellation fee from the Participant.
3. The cancellation fee in amount of 300,00 euros shall be paid within 7 days after the day when the delivery of withdrawal notice was confirmed by the EIT Food NPD Skills organisers. In that case, the EIT Food provides the Participant with all necessary information on the procedure of cancellation fee payment.
4. The cancellation fee will be paid in cases when the Participant:
 - a) Will interrupt the course,
 - b) Will end the course prematurely,
 - c) Will not attend the particular module of the course and will not excuse the absence.
5. The cancellation fee does not refer to force majeure or illness, which will be reviewed by the EIT Food NPD Skills organizers on a case-by-case basis.

9. The liability

The organizers of EIT Food NPD Skills are not liable for:

- The personal and health insurance of the participants during the online activities of the program.
- Other damages, losses, liability or personal injury arising out of or in any way connected with the EIT Food NP Skills workshop.

10. Intellectual property

1. The Participant retains full and exclusive ownership of their intellectual property rights.
2. The EIT Food and its authorized representatives in the project undertake all means necessary to ensure the confidentiality of the ideas and projects presented and developed throughout the course.

11. Certificate

At the end of the workshop, participants will receive a document confirming their participation in the workshop.

12. Privacy policy

1. The Participant grants their consent to the provision of their personal data to the EIT Food and to the processing of such data by the EIT Food in the scope necessary to the fulfilment of tasks and goals of the EIT Food NPD Skills.
2. All above – mentioned personal data are processed according to the rules provided by the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation).

3. By accepting the terms and conditions the Participant also authorizes the EIT Food, EIT Food NPD Skills and RIS Professional Development project consortium to publish photographs taken of the Participant during the EIT Food NPD Skills for use in print, online and video-based marketing materials, as well as other publications related to study programme promotion.
4. The Participant further acknowledges that participation is voluntary and not connected with receiving financial compensation of any type associated with the taking or publication of above – mentioned photographs or participation in marketing materials or other publications of the EIT Food.

13. Final provisions

1. Any complaints about the EIT Food NPD Skills workshop should be made in writing and sent (via email) to aczuprynska@wz.uw.edu.pl.
2. Any disputes resulting from these terms and conditions between the Participant and the EIT Food that cannot be resolved in mutual consultation will be brought before the court in Warsaw under Polish law.

.....
Name and surname

.....
E-mail

.....
Address: country, postal code, city, street, building no.,

.....
Information on the ID-card
(ID-card: Number, Issue date, Expiry date, Country of issue, Issued by)

.....
Date